

CLINTON PARK & RECREATION DEPARTMENT

201 KILLINGWORTH TURNPIKE

CLINTON, CT 06413

Phone: 860-669-6901 Fax: 860-664-4073

Email: knichols@clintonct.org Website: www.parkrecclintonct/recdesks.com

**APPLICATION FOR USE OF TOWN PROPERTY
UNDER THE JURISDICTION OF CLINTON PARK & RECREATION**

TODAY'S DATE:		DATE OF EVENT:		TIME OF EVENT:	
ORGANIZATION:					
REPRESENTATIVE'S NAME:				TITLE:	
ADDRESS:					
HOME:		CELL or WORK:		FAX:	
EMAIL:					
DESCRIBE FUNCTION:			APPROXIMATE ATTENDANCE:		
BUILDING/FIELD/AREA:					
<u>PETERS' RECREATION COMPLEX</u> 145 Glenwood Road, Clinton, CT 06413					
FIELD(S) REQUESTED: (Check all that apply)	<input type="checkbox"/> DIBONA (1)		<input type="checkbox"/> GIANNOTTI (2)		<input type="checkbox"/> LUPONE (Lighted)
	<input type="checkbox"/> SKAU (3)		<input type="checkbox"/> HOLDEN (4)		<input type="checkbox"/> FOOTBALL (Lighted)
	<input type="checkbox"/> PETERS UPPER (Soccer)		<input type="checkbox"/> PETERS LOWER (Soccer)		<input type="checkbox"/> FIELD SIX
AREA(S): (Check all that apply)	<input type="checkbox"/> CONCESSION STAND		<input type="checkbox"/> BASKETBALL COURT (Lighted)		<input type="checkbox"/> TRACK
	<input type="checkbox"/> SKATE PARK				
<u>ELIOT</u> Ninety Rod Road, Clinton, CT 06413					
FIELD:	<input type="checkbox"/> ELIOT LITTLE LEAGUE FIELD				
<u>INDIAN RIVER RECREATION COMPLEX</u> 201 Killingworth Turnpike, Clinton, CT 06413					
FIELD(S) REQUESTED: (Check all that apply)	<input type="checkbox"/> SOCCER #1		<input type="checkbox"/> SOCCER #3		<input type="checkbox"/> BASEBALL (Lighted)
	<input type="checkbox"/> SCAGLIARINI (#2) (Lighted Turf)		<input type="checkbox"/> BASKETBALL (Lighted)		<input type="checkbox"/> PAVILION
AREA(S): (Check all that apply)	<input type="checkbox"/> SOCCER CONCESSION		<input type="checkbox"/> BASEBALL CONCESSION		<input type="checkbox"/> PLAYGROUND
	<input type="checkbox"/> PICKLE BALL COURT A		<input type="checkbox"/> PICKLE BALL COURT B		
	<input type="checkbox"/> P & R CENTER MEETING ROOM		<input type="checkbox"/> KITCHEN FACILITY		# of Tables: # of Chairs:
<u>CLINTON TOWN BEACH</u> Waterside Lane, Clinton, CT 06413					
AREA(S): (Check all that apply)	<input type="checkbox"/> LARGE PAVILION		<input type="checkbox"/> SMALL PAVILION		<input type="checkbox"/> GRILLS
	<input type="checkbox"/> VOLLEYBALL		<input type="checkbox"/> BOCCI COURTS		<input type="checkbox"/> RESTROOMS

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HESER'S POND		
Corner of Airline & Old Nod Road, Clinton, CT 06413		
FACILITY:	<input type="checkbox"/> GAZEBO	<input type="checkbox"/> Other

WILL ADMISSION BE CHARGED?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	PRICE:
ARE ADDITIONAL PORTABLES (AT YOUR EXPENSE) NEEDED?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	QUANTITY:
ARE POLICE (CPD) (AT YOUR EXPENSE) NEEDED?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	QUANTITY:
WILL FOOD BE SERVED AND/OR SOLD?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
WILL MUSIC BE PLAYED?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
HAS ADDITIONAL INSURANCE BEEN PROVIDED? The Town of Clinton must be listed as an Additional Insured. Please submit a copy to the P&R Office prior to your scheduled event.	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Are you requesting the services of the Dept. of Public Works (at your expense)? (This would be beyond their normal workday or on the weekend).	<input type="checkbox"/> YES	<input type="checkbox"/> NO	

PERSON RESPONSIBLE FOR SUPERVISION OF FUNCTION:

It is understood that the above named organization will be responsible for repair and/or replacement of any damage to building, grounds or equipment. Also, you are responsible for cleaning up after your event. If the facility is not left in a clean and orderly state, you will be charged a clean-up fee. The Town of Clinton is not liable for any damage, loss or injuries. A Bond or Security Deposit may be required.

REPRESENTATIVE'S SIGNATURE:	DATE:
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- Please send completed information/form to: knichols@clintonct.org or mail/drop it off at **Clinton Parks & Recreation Dept., 201 Killingworth Turnpike, Clinton, CT 06413**
- Please familiarize yourself with the Rules and Regulations governing each of the facilities you have requested. (A copy is attached) These Rules & Regulations are strictly enforced.
- If your request is for multiple dates (more than four (4) dates), representation from your organization is required to be present at a P & R Commission Meeting. (Meetings are usually held on the first Tuesday of each month at the P & R Center: 201 Killingworth Turnpike; Clinton, CT at: 7:00 p.m.
- An actual schedule of games and/or practices, if requesting a field, **must** accompany this form.
- Requests for a Spring activity or athletic event, must be submitted to the P & R Office by February 15th.
- Discussion and decisions on these requests will be made at the March P & R Commission meeting **OR** at a Special Meeting, date to be set by the P & R Commission.
- Requests for a Fall activity or athletic event must be submitted to the P & R Office by July 15th.
- Discussion and decisions on these requests will be made at the August P & R Commission meeting **OR** at a Special Meeting, date to be set by the P & R Commission.